

## SELF-ASSESSMENT REPORT

*This template should be used to document the results of an internal assessment. Many fields have online help which can be viewed by pressing F1 while the cursor is positioned on the field of interest.*

### Assessment information

Start date > 03/13/2009    End date > 09/24/2009    Assessed CD  
organization >  
Title > CD FY2009 Self Assessment  
Motivation > Tripartite  
Category > Scheduled    Frequency > Quarterly    Type Tripartite self-assessment  
>

### Assessment team

	Name	Fermi ID#	Organization	Title
Lead >	Amy Pavnica	10683	CD	SSO
Participant >	Gerry Bellendir	00361	CD	Associate Division Head
Participant >	Vicky White	02263	CD	Division Head
Participant >	Jack MacNerland	03783	CD	Building Manager
Participant >	Ed Bucki	08529	FSO	Safety Managers
	Dennis Parzyck			
	Mark Bollinger			
Participant >	Adam Walters	04683	CD	Department Head/Facility Operations

## Assessment narrative report

This summary report of the division's self-assessment reviews is now being written to cover the fiscal year, as opposed to the calendar year. This is the first report to summarize the fiscal year.

Quarterly walkthroughs are conducted in Computing Division areas each fiscal year. The participants include CD Division Management, CD Facility Dept. Head, CD Building Manager, ES&H and DOE. General ES&H hazards are reviewed. Findings were either immediately mitigated or entered into ESHTRK.

The first quarterly walkthrough occurred through the WH Office Areas. One finding was found. During the second quarter, WH5W was walked through. We decided to cover just this area, as it was a newly acquired area for the Computing Division. Two findings were found and mitigated. During the third quarter walkthrough, the FCC satellite areas (namely GCC and LCC) were reviewed. There were six findings. Three have been closed.

During the 2009 fiscal year, the division's SSO reviewed six internal programs. The Computer Room Procedures document was reviewed, as well as the Refrigerant Program, the Generator Spill Plan, the Internal X-ray Inspection Program, the STK Robot Entry and the ADIC Robot Entry. Both the ADIC Robot entry and the Refrigerant Program were made obsolete. The ADIC Robot was recently decommissioned and the CD Refrigerant Program was trumped by the lab's recently revised refrigerant program. A finding was entered with the Computer Room Procedures review concerning expired training and computer room access. This has been corrected. There were no findings concerning the x-ray inspection program or the STK Robot entry, but both procedures were updated to reflect changes in personnel and policy.

## FINDINGS

Space is provided below for 19 findings. If you have more than 19 findings, you will need to start a new document from the template. [ In such instances, each should be saved as a separate document that can later be combined into a complete self-assessment report.]

Findings should be limited to **substantive issues** that are clearly worthy of being addressed. They should be worded as “**statements of fact**” rather than instructions and should define a clear endpoint to be addressed. Observations, recommendations, suggestions, noteworthy practices, best management practices, and lessons learned that are clearly not “findings” should be included in the review description.

- Finding #1** Date found > 03/13/2009 Citation > 29 CFR 1910  
Found within organization > CD Location > WH1027  
Title > Daisy Chaining  
Description > Power cords daisy chained in office  
Hazard severity > High Mishap probability > D Type > Technical safety
- Finding #2** Date found > 06/18/2009 Citation > 29 CFR 1910  
Found within organization > CD Location > WH5W  
Title > Space Heater not certified  
Description > Space Heater not certified  
Hazard severity > High Mishap probability > D Type > Technical safety
- Finding #3** Date found > 06/13/2008 Citation > 29 CFR 1910  
Found within organization > CD Location > WH 5W  
Title > Daisychaining  
Description > Powercords being chained together  
Hazard severity > High Mishap probability > D Type > Technical safety
- Finding #4** Date found > 07/24/2009 Citation > 29 CFR 1910  
Found within organization > CD Location > CD Computer Rooms  
Title > Expired Training  
Description > There was not a system in place to prevent those with expired training from entering the CD Computer Rooms.

Hazard Minimal  
severity >

Mishap D  
probability >

Type > Management

**Finding #5** Date found > 09/24/2009 Citation > 29 CFR 1910  
Found within organization > CD Location > GCC CRA  
Title > Wall Penetration  
Description > A wall penetration on the south wall requires fire-stop material  
Hazard severity > High Mishap C probability > Type > Technical safety

**Finding #6** Date found > 09/24/2009 Citation > 29 CFR 1910  
Found within organization > CD Location > CRA  
Title > Exit sign  
Description > Exit sign on east end of building did not pass an operation test  
Hazard severity > High Mishap D probability > Type > Technical safety

**Finding #7** Date found > 09/24/2009 Citation > 29 CFR 1910  
Found within organization > CD Location > LCC Rm 108  
Title > Missing inspection tags  
Description > The inspection tags are missing for three emergency lights  
Hazard severity > Low Mishap D probability > Type > Technical safety

**Finding #8** Date found > Citation >  
Found within organization > Location >  
Title >  
Description >  
Hazard severity > Pick Mishap Pick probability > Type > Pick

**Finding #9** Date found > Citation >  
Found within organization > Location >  
Title >  
Description >  
Hazard severity > Pick Mishap Pick probability > Type > Pick

severity >

probability >

***Finding #10*** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

***Finding #11*** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

***Finding #12*** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

***Finding #13*** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

***Finding #14*** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

**Finding #15** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

**Finding #16** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

**Finding #17** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

**Finding #18** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >

**Finding #19** Date found > Citation >  
Found within Location >  
organization >  
Title >  
Description >  
Hazard Pick Mishap Pick Type > Pick  
severity > probability >