



Title: Loaner Laptop Terms of use

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Loaner Laptop Terms of use

By signing this document the borrower agrees to the following Terms of Use:

1. No data retention - Machine will be wiped by Service Desk on return in order to expedite its return to the loaner pool for use by the next Fermi User. Due to the reimaging process no data left on the computer will be retained. It is the user's responsibility to remove/backup any data created on the computer prior to its return.
2. User will be supplied with a Laptop, power cord (supply), Lock Down Device, and bag. No other equipment will be supplied.
3. User agrees to return the Laptop, Power Cord, Lock Down Device, and Bag in clean, working order. Failure to do so will result in your Budget Code being charged for damages/loss
4. Software that will be loaded is limited to:
 - a. Windows Build: Windows 7 64-bit, Internet Explorer 8 (32-bit), Java 1.6.0.13 (32-bit), Adobe Acrobat Reader, NetIDMgr, Symantec Endpoint Protection v11.05
5. User agrees to follow Fermilab policy on computing - <http://security.fnal.gov/policies/cpolicy.html>
6. User agrees to return Laptop on or before the agreed Return Date to the Service Desk
7. User understands that the Property Pass must accompany the Laptop at all times.

Agreed by _____
Employee Signature

Date _____ Return Date _____

Service Desk Ticket Number _____